

### Zim - desktop wiki

http://zim-wiki.org/

19 September 2015 Software freedom day - NL**LGG** 

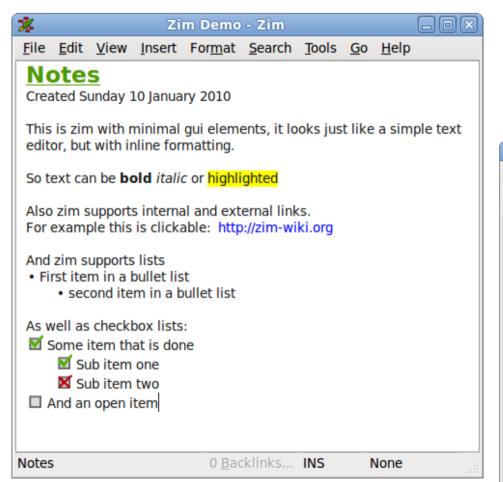


# Contents of this presentation

- Introduction
  - What is zim
- Part 1: different ways to organize
  - Per topic, as a journal, etc.
  - Full project & GTD flow
- Part 2: customize zim to your own work flow
  - Working with files
  - Custom scripts & Plugins

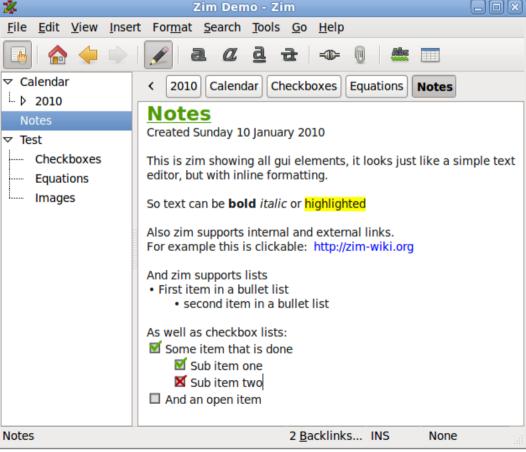


## Introducing zim: just a simple text editor



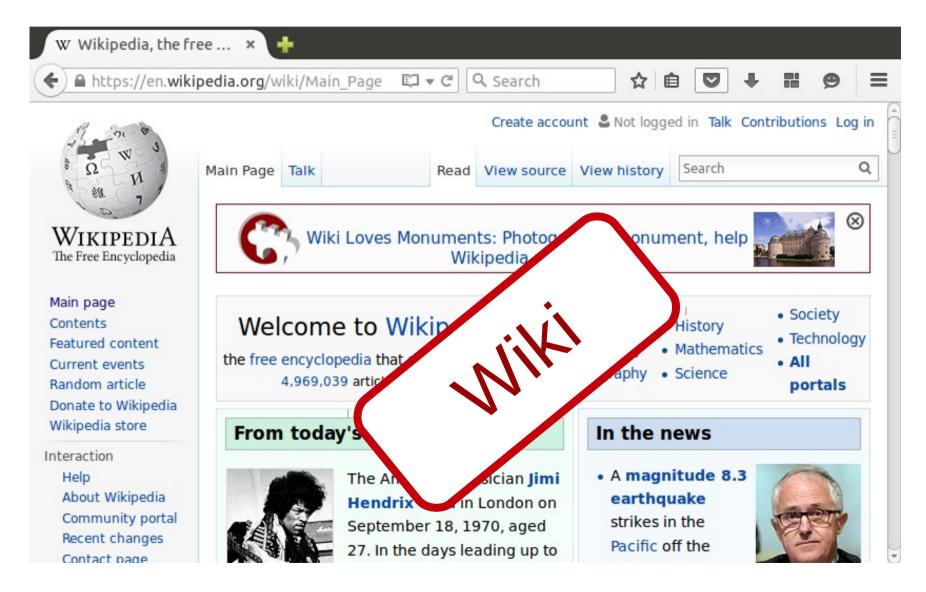
The most basic view: just a page of text, more or less like notepad

Default view: a page in the notebook





# Wait a second - I thought wiki was something else...





## Wiki is a concept, not a specific website

https://en.wikipedia.org/wiki/WikiWikiWeb

#### Properties of a wiki:

- Easy to edit ("wiki wiki" means "fast")
- Simple text formatting, stored as readable text without (to many) special codes
- Structure with multiple pages and hyperlinks (usually page names are in CamelCase)
- The best of the "web" without all the technical hassle

#### So what does "desktop wiki" mean?

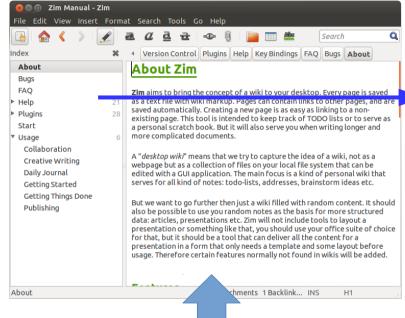
• It's a desktop application for one user, not a public website (but you can share ..)



### Zim in een nutshell



One user



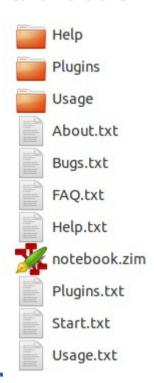
A desktop application

#### Text files with simple formatting

About.txt ×

\*\*Zim\*\* aims to bring the concept of a wiki to your desktop. Every page is saved as a text file with wiki markup. Pages can contain links to other pages, and are saved automatically. Creating a new page is as easy as linking to a non-existing page. This tool is intended to keep track of TODO lists or to serve as a personal scratch book. But it will also serve you when writing

#### Structure with multiple files and folders





# Part 1: different ways to organize

- A notebook by topic
- A journal by day / week / month / ...
- Organizing with links, checkboxes & tags
- Complate example with project structure & GTD flow
- Back to simple: distraction free editing



## Exampe 1: a notebook per topic



Doesn't get much simpeler – you just create a page per (sub-)topic:

- College or work notes
- Collections

•

This is how I started with zim: I got this huge load of facts to sort out from different source – how do I handle this?



#### **Alternatives**

#### Graphical mindmap tools, another kind of outliner

Advantages over others

Disadvantages vs. others

- B X

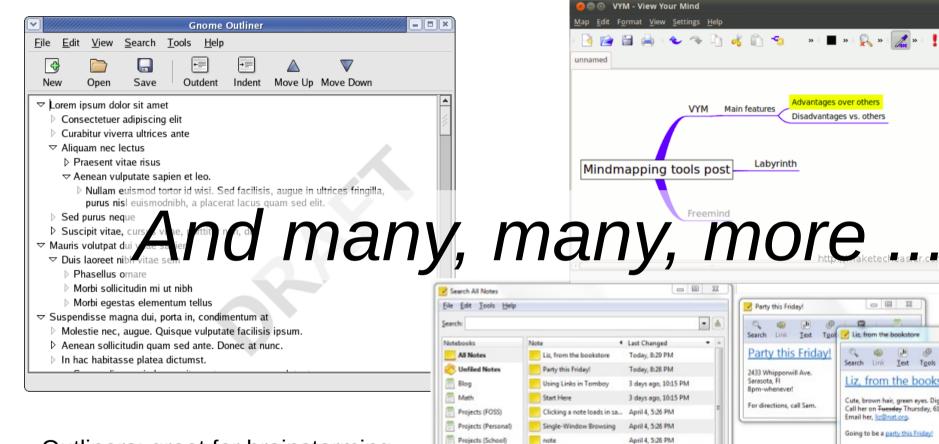
Search Link Text Tools

Email her, liz@nat.org

Going to be a party this Friday!

Liz, from the bookstore

Cute, brown hair, green eyes. Digs Pynchon! Call her on <del>Tuesday</del> Thursday, 617-555-6252



Outliners: great for brainstorming, doesn't scale for longer, nonhierarchical notes

Ideal if you loe vim or emacs

TomBoy notes: didn't exist yet at the time. The sticky notes format is not structered enough for me.

December 27 2009, 5:34 PM

December 27 2009, 5:32 PM

December 27 2009, 2:59 PM

December 27 2009, 12:58 PM

Quantum Tic-Tac-Toe

Extending Emaily

Tomboy

Total: 14 notes

Essay Ideas



# The goal of zim: Keep it simple, only add the complixity <u>you</u> need

- Just a "notebook" with text files
- No default structure you need to follow
- Functional formatting and images, but not as much as an "office" application
- Space and tools to use your own structure and create your own work flow

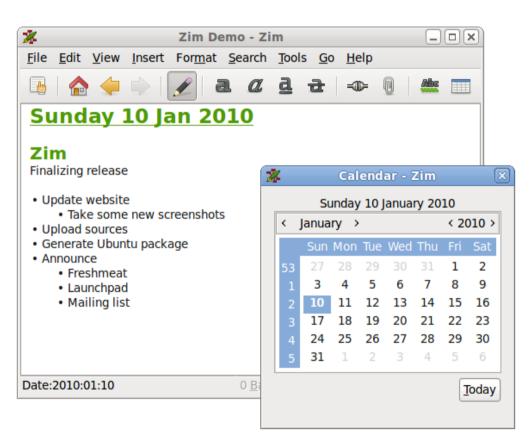
Often less software is the solution, instead of more

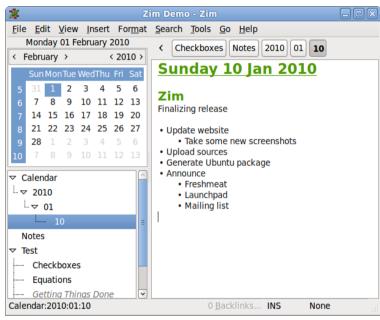


## Example 2: A journal or logbook



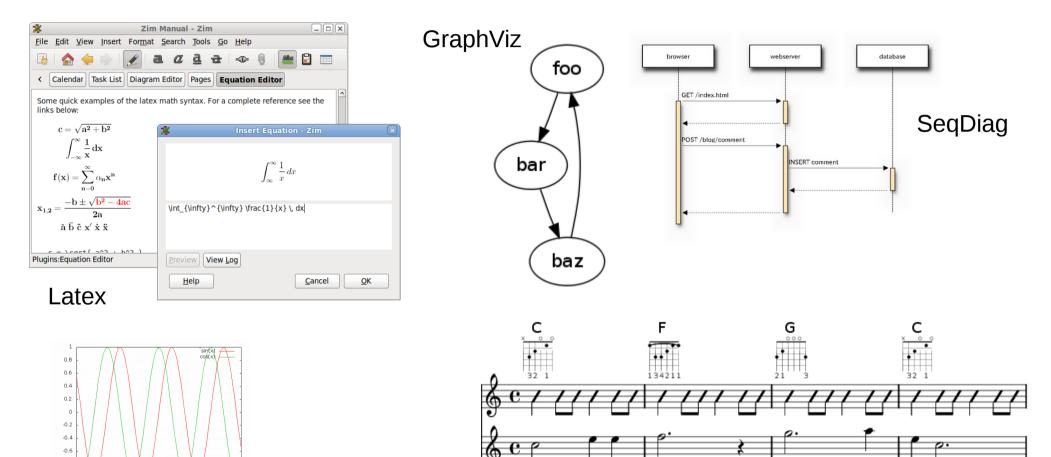
Add journal to demo







## For some information just text is not enough



This

is my

song.

Lilypond

All these images are generated with external tools based on text input – output embedded in zim pages

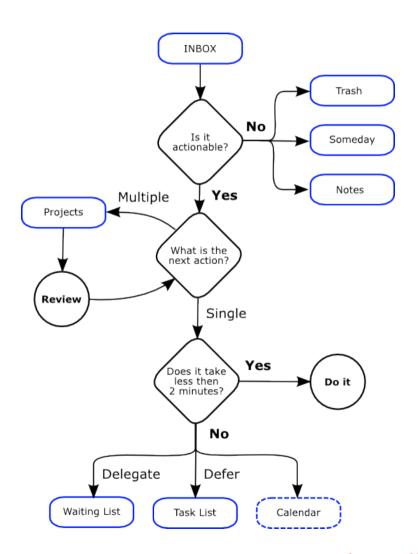
Gnuplot

to sing.

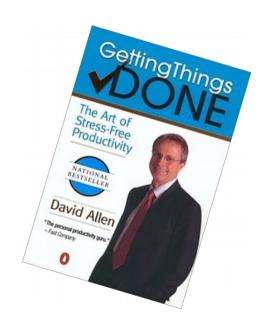
like



### Intermezzo: Getting Things Done (GTD)



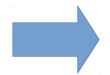
- A popular "self management" method
- Helps you think about tasks, action lists and priorities





### **Key elements of GTD**

- Task lists
  - "I've got 10 minutes behind my computer, what can I do?"
  - "I'm going shopping tomorrow, anything I forgot last time?"
- "Trigger" lists
  - "remind me of this in about 6 months"
- Lists with projects and long term goals
  - "which things are important to me?"
  - Lead to new <u>simple</u> ("actionable") tasks



Lists, lists and more lists



# There must be software for that!

"GTD software" gives more than 800.000 hits on google

(By comparison: "Mindmap software" about 1.100.000)

However, this is how the paper version looks:

What is the minimal you need to create a GTD work flow in zim?



The "hipster PDA"



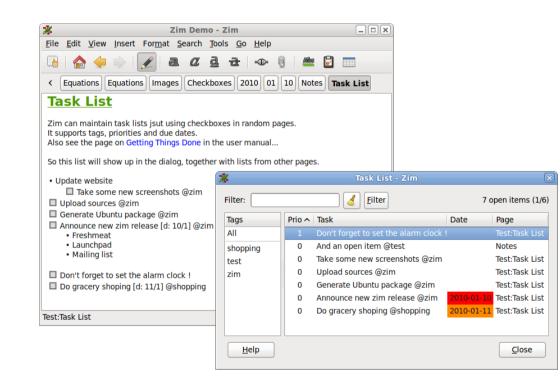
## Organizing with links, checkboxes & tags



Working with task lists

#### Choose what seems useful:

- Links and back-links!
- Checkbox for tasks, dialog with total overview per notebook
- Tags to group pages by topic, person, place, ...



It is up to you how you combine these components!



## Complete example of project structure & GTD flow

#### Best practices:

- Use the tasklist plugin for <u>actionable</u> tasks
- Use the journal plugin for daily or weekly overviews, minutes, etc.
- Use several pages for lists of reminders, topics for routine meetings, etc.
- If you work on multiple projects: create a section "projects" with materials per project





# Back to simple: distraction free editing

Distraction Free Editing Treated vrijdag 18 september 2015
oor als je even een wilt werken met een no-nonsens scherm



# Zim as scrapbook just try something

Pages & notebooks are "cheap" – use as many as you need to try something – delete them when done.

For exampel use zim for brainstorming – before you know it a structure starts to emerge

Or just to write something – when a real document structure emerges you can always export the content and continue with other tools





# Part 2: customize zim to your own work flow

- The possibilities of "free software"
- Working with files
- Sharing notebooks with others
- Custom scripts & Plugins



## The Unix way, "Software Libre" & "Data libre"

#### The Unix way

- Do *one* thing and do it well
- Re-use other tools
- Text files as common ground

### Free software, free as in freedom

- Open source code that can be changed
- Open data that is not locked in

Software should work for you, not the other way around

To achieve this you need "seams" in the software that allow modifications



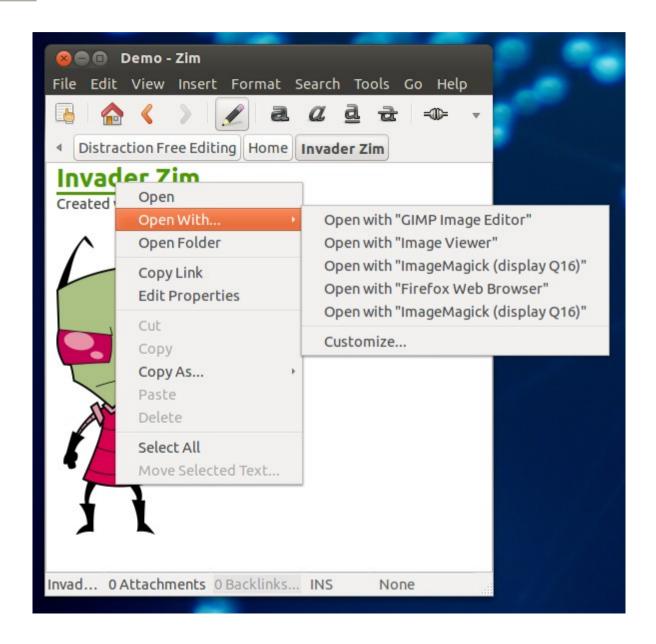
### "Seam"in zim

#### There are 3 ways to change zim

- Directly modify the text sources of the notebook –
   zim will notice the changes and happily continue
- Through "custom tools" scripts or other applications that are called from within zim
- Through plugins python modules that change the internals of zim



### Example of files as a "seam" Use the rest of your applications





# From one to multiple users

#### Possibilities to work together:

- Completely synchronized: DropBox Owncloud
- Controlled: Version control, Git and others
- Static: export as a website or latex document



### Synchronizing notes

Because zim notes are just texts files, you can use any of the standard solutions:

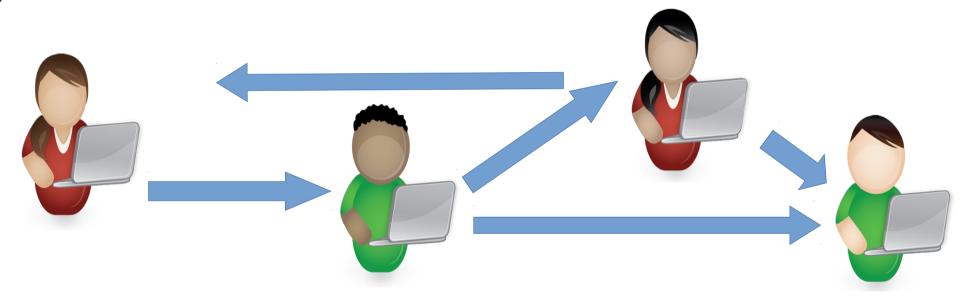
- DropBox not a "free" solution, but convenient …
- OwnCloud
- Your backup program of choice here

Zim is build in the assumption that files can change in the background – however it will not handle the conflicts of multiple users editing the same page



# Controlled sharing with version control

The latest generation of version control tools (like Git) are decentralized: copies can be distributed and merged back as you like without the need of a central main version



This is ideal for software source code, but also for notebooks

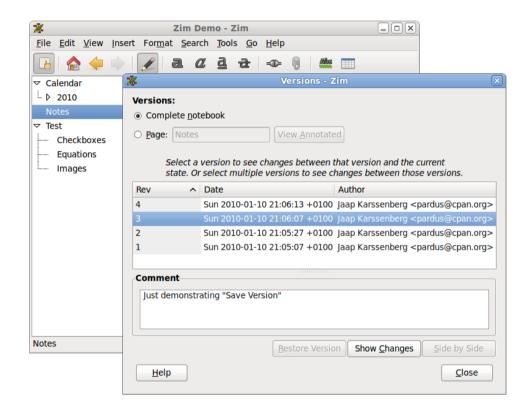
- Old versions of pages remain available in the archive
- Changed by different people are easily merged



## Controlled sharing with version control

The version control plugin can work with:

- Git
- Bazaar
- Fosil
- Mercurial



Dialog with version information

Any other version control system will work as well! The plugin is just for convenience



# Sharing a notebook as a website

**Demo** 

Also here there are different options:

- Static HTML exported from zim
- Live server from zim
- CGI-BIN wrapper in webserver

In all cases you can use templates for export

When you re-build a static website with some frequency "the Unix way" would be to write a "make" script that calls zim instead of using the dialog..



#### **Custom tools**



https://github.com/jaap-karssenb erg/zim-wiki/wiki/Text2mindmap-c ustom-tool

"Custom tools" are scripts or applicationgs that act directly on the text files but are called from within zim. I kind of shortcut in the toolbar.

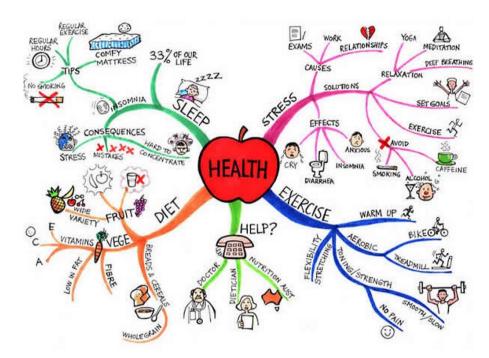
Examples of tools can be found in the wiki

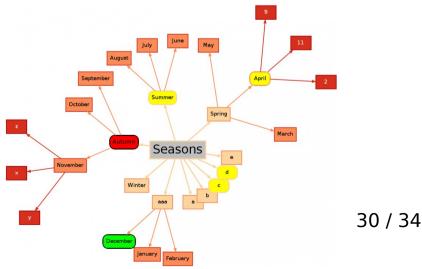
- A "mindmap" creation tool
- Text "re-flow" by removing line breaks to be used for example after copy-pasting an email
- Download a linked website
- Move tasks from the current page to tomorrow's journal page
- Count words by notebook sections useful when drafting documents like short stories



# Intermezzo: What is a mindmap?

- Common technique to map information
- Useful for brainstorming
- Useful to map your own knowledge of a topic
- Uses visual memory: colors, drawings, etc.
- Manual: use a whiteboard
- Software: to many choices, try freemind as an example









Laat standaard plugins zien Any cool ideas?

Plugins are one step further, especially useful to add functions that need to modify the user interface

- Plugins are always python modules
- In principle they can access and change any object in zim
- A few "entry points" are defined like the window, dialogs, and the notebook object

A long list of plugins is already included in the package, ideas for new plugins can be found in the wiki



# What if you don't like computer code?

- 1) Write down and clarify your own work flow
  - What is the goal, what are you trying to do?
  - What are the logical steps to get there?
  - What overviews would you need?
  - Is it really personal, or more generally useful?
- 2) Discuss with others how do they organize things?
- 3) Describe what you are missing step by step
  - Zim is a hobby for me the more precise you describe what you want, the easier for me to write some quick code
- 4) Help out with translations and documentation



## Questions?

Jaap.Karssenberg@gmail.com



### Software should work for you, not the other way around

Often less software is a better solution than more software

Free software has "seams" that allow you to watch behind the screen